

Phil Norrey  
Chief Executive

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To: The Chairman and Members of  
the Devon Audit Partnership  
Committee

County Hall  
Topsham Road  
Exeter  
Devon  
EX2 4QD

(see below)

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Your ref :  
Our ref :

Date : 14 June 2016  
Please ask for : Wendy Simpson, 01392 384383

Email: wendy.simpson@devon.gov.uk

## **DEVON AUDIT PARTNERSHIP COMMITTEE**

Wednesday 22nd June 2016

A meeting of the Devon Audit Partnership Committee is to be held on the above date, at 10.30 am in the Committee Suite, County Hall, Exeter EX2 4QD to consider the following matters.

P NORREY  
Chief Executive

### **A G E N D A**

#### **PART I - OPEN COMMITTEE**

1 Apologies for Absence

2 Election of Chairman

The Chairmanship is on a rotational basis with each Council having a Member serve for one year in every three years. Devon and Plymouth have both recently held the Chairmanship and it is therefore Torbay's turn to hold the post of Chairman for one year from the date of this meeting.

3 Election of Vice-Chairman

The Vice-Chairman shall be elected from a Council other than that which currently holds the Chairmanship.

4 Minutes (Pages 1 - 4)

Minutes of the meeting held on 2 March 2016, attached.

5 Devon Audit Partnership 2015/16 Revenue Outturn Position (Pages 5 - 10)

The Report of the Head of Devon Audit Partnership (CT/16/49), attached.

6 Devon Audit Partnership - Arrangements post March 2017 (Pages 11 - 14)

The Report of the Head of Devon Audit Partnership (CT/16/50), attached.

7 Devon Audit Partnership Annual Report 2015/16 (Pages 15 - 28)

The Report of the Head of Devon Audit Partnership (CT/16/51), attached.

8 Future Meetings

The next meeting is scheduled for Wednesday 16 November 2016. Members are requested to bring their diaries in order that dates for 2017 meetings can be arranged.

Please use link below for County Council Calendar of Meetings:

<http://democracy.devon.gov.uk/mgListCommittees.aspx?bcr=1>

**PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED**

*Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.*

**MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

**Membership - Comprising two Members from Devon, Plymouth and Torbay**

Devon County Council  
Councillors J Clatworthy (Chairman) and R Edgell  
Plymouth City Council  
Councillors Parker-Delaz-Ajete and Davey  
Torbay Council  
Councillor Tyerman and O'Dwyer  
Non-voting member with right to speak  
Torridge District Council

**Declaration of Interests**

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

**Access to Information**

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Wendy Simpson on 01392 384383  
Agenda and minutes of the Committee are published on the Council's Website.

**Webcasting, Recording or Reporting of Meetings and Proceedings**

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

**Emergencies**

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

**Mobile Phones**

Please switch off all mobile phones before entering the Committee Room or Council Chamber

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